



DASHBOARD

TIP MANAGEMENT TOOLS



OVERVIEW

MANAGEMENT TOOLS

- **Anonymous User or Confidential User Tracking for District Admins and Command Centers**
- **Two-way communication with tipster**
- **Keyword recognition in tips - automatically categorized**
- **Tips escalated to correct responder based on category and keyword recognition.**
- **Add/Delete/Change users on District or School Level**
- **Add/Customize Status**
- **Time Segmentation for Admins**
- **Run Reports by incident type and more**
- **Customization of Categories & Status**
- **Case Tracking**
- **Case Assignment**
- **Export and Share Cases- Secure Electronic transfer of tips including pictures and videos.**

DASHBOARD

IMPORTANT REMINDERS

- Make sure you always *SAVE* your changes or entries.

The green  Button is on the right hand side of the Dashboard.

- ***Don't Forget:***

Always ***CLOSE*** out your tips when you have finished your investigation and the case is completed. You will find the ***CLOSE*** option in the Status Menu.

DASHBOARD LOGIN

File Edit View History Bookmarks Tools Help

P3 Login

https://www.p3tips.com/access.aspx?T=Refresh

Global Intelligence

Email

Password

Remember Me

Login

Forgot your password? | [Pop Out Window](#)

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Fill in your username and password

www.p3tips.com/access.aspx

DASHBOARD MAIN SCREEN OVERVIEW

Tip ID → 146-M18

School Name → DEMO-Stand4kind

Status and Categories → Not Enough Information, Cyber-Bullying

Tab Menu → Main, Dialog, Attachments, Deliver To, Disposition, Notes, Map, Misc, Query, Audit

Tip Information

Create New Tips → New

Tip ID	Offense	Source	Status	Created	Delivered
146-M18	Cyber-Bullying	Mobile	Not Enough Informati...	2015/09/23 05:54 AM	
✓ 146-M17	Cyber-Bullying	Mobile	Ongoing Investigation	2015/09/22 12:17 PM	
✓ 146-M16	Cyber-Bullying	Mobile	Ongoing Investigation	2015/09/22 06:56 AM	
✓ 146-M15	Bullying	Mobile	Open	2015/09/21 08:04 AM	
✓ 146-M14	Bullying	Mobile	Open	2015/09/21 05:51 AM	

DASHBOARD SETTINGS

The screenshot shows the Tip Manager interface with the following details:

- Header:** Tip Manager DEMO-Stand4kind
- Navigation:** Settings (circled in red), Menu
- Form Fields:** Tip ID (146-M18), P3 ID (216887), Other ID, Case ID, Status (Not Enough Information), Offense (Cyber-Bullying)
- Buttons:** Main, Dialog, Attachments, Deliver To, Disposition, Notes, Map, Misc, Query, Audit
- Tip Content:** Narrative (Test 9/23), Event Information (Person Involved: PF, Date and Time of the Event: 9/23, 9cst, Location of Incident: Jax, City, State, Zip: FL, Who else has knowledge of this? PH), Uploaded Mobile Image
- Settings Menu:** General Settings, Offenses, Status Types, Keyword Watch List, Canned Responses, Call Statistics, Manage (circled in red)
- Manage Sub-menu:** Users, Recipients, Recipient Groups, My Account
- Statistics Panel:** New Tips (0), Updated (1), Dispa Rcvd (17), Undelivered (0), Unreceived (0), Not Viewed (0), Deleted (0)
- Table:**

Tip ID	Offense	Source	Status	Created	Delivered
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✓ 146-M17	Cyber-Bullying	Mobile	Ongoing Investigation	2015/09/22 12:17 PM	
✓ 146-M16	Cyber-Bullying	Mobile	Ongoing Investigation	2015/09/22 06:56 AM	
✓ 146-M15	Bullying	Mobile	Open	2015/09/21 08:04 AM	
✓ 146-M14	Bullying	Mobile	Open	2015/09/21 05:51 AM	
✓ 146-M13	Bullying	Mobile	Closed	2015/09/21 10:51 AM	

- Add/Delete Categories and Status Types
- Create a Keyword Watch List
- Create Canned Responses
- Manage (Add/Delete) those who are to receive and work tips.
- My Account – Change and update your information such as email and password.

STATUS MANAGER CATEGORIES

The screenshot displays the 'Status Manager' application interface. The top navigation bar includes the 'Status Manager' logo, the user 'DEMO-Stand4kind', and a 'Settings' menu item circled in red. On the left, a table lists status categories with columns for 'Status', 'Open', and 'Order'. The main area shows a 'Status' configuration form with a 'Sort Order' dropdown set to '1' and a checkbox for 'This status leaves the tip open.' On the right, a vertical toolbar contains buttons for 'New', 'Cancel', 'Save', 'Delete', 'Query', 'Define', 'Run', and 'Show All'.

Status	Open	Order
Open	✓	10
Closed		15
Ongoing Investigation	✓	20
Continuing to Monitor Situation	✓	30
Cleared Other		40
Not Enough Information		50
Unfounded		60
False Report		70
Already Known		80
No Dispo Received		90
Other		100

**Add and Delete Status Categories
for working tips.**

Under the Settings Menu

OFFENSE MANAGER CATEGORIES

The screenshot shows the 'Offense Manager' interface for 'DEMO-Stand4kind'. The 'Settings' menu is circled in red. The interface includes a table of offense categories, a search bar, and a list of actions.

Offense Name 38	Public
Alcohol	✓
Anger Issues	✓
Animal Cruelty	✓
Assaults	✓
Bullying	✓
Child Abuse	✓
Cyber-Bullying	✓
Dating Violence	✓
Depression	✓
Discrimination	✓
Ditching	✓
Domestic Violence	✓
Drugs	✓
Eating Disorder	✓
Explosives	✓
Fighting	✓
Fire Starting	✓
Gangs	✓
Guns	✓
Harassment	✓
Homicide	✓
Knives	✓
Other	✓

Offense Types

Offense

Include this Offense Type on Public Tip Forms

Settings (circled in red)

Menu

Search

New

Cancel

Save

Delete

Query

Define

Run

Show All

Add and Delete categories.

Under the Settings Menu

DASHBOARD

KEYWORD WATCH LIST

Keyword Watch List DEMO-Stand4kind Settings Menu

Keyword 0

No records found.
Please modify your search criteria and try again.

Keyword

Keyword +

Optional Alert Message

* These are keywords for which you want to receive an on-screen alert if the keyword is found in a tip.

Create a Keyword Watch List to tie tips together and help recognize trends and patterns.

Under the Settings Menu

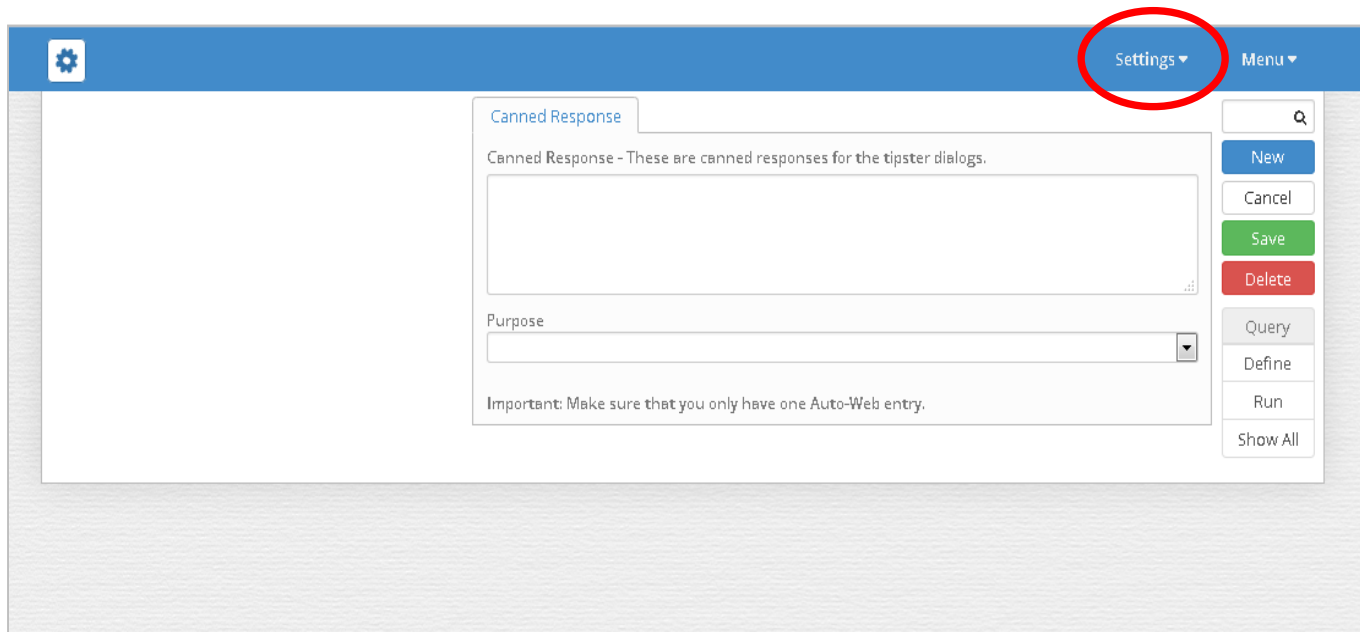
New
Cancel
Save
Delete
Query
Define
Run
Show All

DASHBOARD

CANNED RESPONSES

Create a Canned Responses for standardization.

Under the Settings Menu



The screenshot displays a web interface for managing canned responses. At the top, a blue navigation bar contains a gear icon on the left and two dropdown menus: 'Settings' (circled in red) and 'Menu'. Below the navigation bar, the main content area is titled 'Canned Response' and contains the following elements:

- A text input field for the canned response, with the placeholder text: "Canned Response - These are canned responses for the tipster dialogs."
- A dropdown menu labeled 'Purpose'.
- A note: "Important: Make sure that you only have one Auto-Web entry."
- A vertical list of action buttons on the right side: 'New' (blue), 'Cancel' (white), 'Save' (green), 'Delete' (red), 'Query' (grey), 'Define' (white), 'Run' (white), and 'Show All' (white).

DASHBOARD MENU

The screenshot shows the Tip Manager interface. At the top, there is a blue header with the 'Tip Manager' logo, the user name 'DEMO-Stand4kind', and a 'Settings' button. A red circle highlights the 'Menu' button in the top right corner. The 'Menu' dropdown is open, showing options: Manage, Tips, Alerts, Reports, Help, and Logout. Below the menu, there are several summary statistics: Run (Show All), Filters (0), New Tips (0), Updated (1), Dispo Rcvd (17), Undelivered (0), Unreceived (0), Not Viewed (0), and Deleted (0). The main content area is divided into two panes: 'Tip Content' on the left and 'Add Additional Information' on the right. The 'Tip Content' pane shows a narrative for tip 146-M18, including event information and an uploaded mobile image. The 'Add Additional Information' pane has a text area and a 'Save' button. At the bottom, there is a table of tips.

Tip ID	Offense	Source	Status	Created	Delivered
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✓ 146-M17	Cyber-Bullying	Mobile	Ongoing Investigation	2015/09/22 12:17 PM	
✓ 146-M16	Cyber-Bullying	Mobile	Ongoing Investigation	2015/09/22 06:56 AM	
✓ 146-M15	Bullying	Mobile	Open	2015/09/21 08:04 AM	
✓ 146-M14	Bullying	Mobile	Open	2015/09/21 05:51 AM	

- Click “Tips” to return to main screen
- Set up Alerts
- Run Reports

DASHBOARD REPORTS

The screenshot displays the Alerts dashboard for 'DEMO-Stand4kind'. The interface includes a search table on the left, a central alert form, and a right-hand menu. The 'Menu' tab is circled in red, and the 'Reports' option within it is also circled in red. A list of report types is shown in a dropdown menu.

Alerts DEMO-Stand4kind Settings **Menu**

Alerts Attachments

Start Date End Date Target Group

Title (Short SMS Message)

Alert Description

You can run several different types of reports at any time

Under the Menu Tab/Reports

- User Activity Report
- Recipient Report
- Email Report
- Tip List Report
- Tip Allocation Report
- Tip Volume Report
- Tip Summary Report
- Tip Count Report
- Disposition Report
- Rewards Report
- Private Notes Report
- Tip Website Referrers
- Tip Map Report
- Tip Graphical Report
- Statistical Report

Manage

- Tips
- Alerts
- Reports**
- Help
- Logout

Run

Show All

Preview Alert

Send Alert

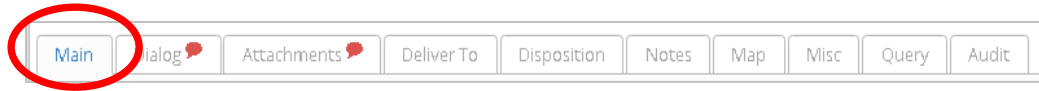
Public Signup

Manage Subscribers

Manage Groups

DASHBOARD TIP INFORMATION

Tab Menu



Tip ID

Tip ID
146-M18

Tip Content

Tip Content Edit

Narrative
Test 9/23

Event Information
Person Involved: PF
Date and Time of the Event: 9/23. 9cst
Location of Incident: Jax
City, State, Zip: FL
Who else has knowledge of this? PH

Uploaded Mobile Image



Add Additional Information

Enter additional information here and click Save

Add additional information.

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DASHBOARD

2-WAY DIALOGUE

Tab Menu

Main **Dialog** Attachments Deliver To Disposition Notes Map Misc Query Audit

2-way dialogue between you and the tipster

Tip Manager DEMO-Stand4kind Settings Menu

Tip ID: 146-M17 P3 ID: 216854 Other ID: Case ID: Status: Ongoing Investigation Offense: Cyber-Bullying

Main **Dialog** Attachments Deliver To Disposition Notes Map Misc Query Audit

Two Way Dialog - Tipster Chat Window

- Stand4Kind** 2015/9/22 12:49 PM: Are you ok? Show this dialog to the recipient.
- Tipster** 2015/9/22 12:56 PM: Yes, I am ok Show this dialog to the recipient.
- Stand4Kind** 2015/9/24 7:43 AM: Is this really bullying? Show this dialog to the recipient.

Dialog with Tipster

Enter a comment or question for the tipster here

Send message to tipster.

Submit

Canned Responses

You do not have any canned responses yet. **Create Canned Responses**

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✓ 146-M15	Bullying	Mobile	Open	2015/09/21 08:04 AM	
✓ 146-M14	Bullying	Mobile	Open	2015/09/21 05:51 AM	

Filters: 0 New Tips, 0 Updated, 1 Dispa Rcvd, 17 Undelivered, 0 Unreceived, 0 Not Viewed, 0 Deleted

DASHBOARD ATTACHMENTS

Tab Menu

Main Dialog **Attachments** Deliver To Disposition Notes Map Misc Query Audit

See attachments sent in with tip




Tip Manager DEMO-Stand4kind Settings Menu

Tip ID: 146-M17 P3 ID: 216854 Other ID: Case ID: Status: Ongoing Investigation Offense: Cyber-Bullying

Main Dialog **Attachments** Deliver To Disposition Notes Map Misc Query Audit

Attachments



[PNG](#): Uploaded Mobile Image
2015/09/22 12:17 PM
Attachment #760

File Description: Browse... Upload Attachment

Tip ID	Offense	Source	Status	Created	Delivered
✓ 146-M18	Bullying	Mobile	Continuing to Monito...	2015/09/23 05:54 AM	
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Filters: 0 New Tips, 0 Updated, 1 Dispa Rcvd, 17 Undelivered, 0 Unreceived, 0 Not Viewed, 0 Deleted

DASHBOARD DELIVER TO

Tab Menu

Main Dialog Attachments **Deliver To** Disposition Notes Map Misc Query Audit

Tip Manager DEMO-Stand4kind Settings Menu

Tip ID: 146-M17 P3 ID: 216854 Other ID: Case ID: Status: Ongoing Investigation Offense: Cyber-Bullying

Main Dialog Attachments **Deliver To** Disposition Notes Map Misc Query Audit

Selected Recipients

☆ DEMO-Stand4kind (owner) Info Send

Select Recipients Search... Recipients ▾

Demo High School Info

If a tip involves another school, you can transfer the tip.

Tip ID	Offense	Source	Status	Created	Delivered
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DASHBOARD DISPOSITION

Tab Menu

Main Dialog Attachments Deliver To Disposition Notes Map Misc Query Audit

3 Tip Manager Settings ▾ Menu ▾

Tip ID: P3 ID: Other ID:

Case ID: Status: Offense:

Main Dialog Attachments Deliver To Disposition Notes Map Misc Query Audit

Disposition / In-Progress Notes

Description of Investigation/Intervention with Outcome

Enter notes into the text box at the bottom of this window and click 'Submit'.

Outcomes

- Prevention
- Counseling
- Parents Notified
- School Disciplinary Action
- Citation
- Arrest
- Ongoing Investigation
- Continuing to Monitor Situation
- Not Enough Information
- Unfounded
- False Report
- Other Outcome

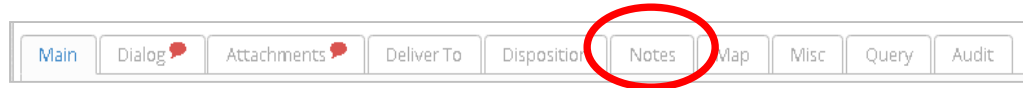
Stat Date

Additional Notes

Tip ID	Offense	Source	Status	Created	Delivered
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✓ 146-M15	Bullying	Mobile	Open	2015/09/21 08:04 AM	
✓ 146-M14	Bullying	Mobile	Open	2015/09/21 05:51 AM	

DASHBOARD NOTES

Tab Menu



Tip Manager DEMO-Stand4kind Settings Menu

Tip ID: 146-M17 P3 ID: 216854 Other ID: Case ID: Status: Ongoing Investigation Offense: Cyber-Bullying

Main Dialog Attachments Deliver To Disposition **Notes** Map Misc Query Audit

Private Notes Call Center Notes Follow-Up Date: 2015/10/22

Additional notes section.

Private Notes

Enter Private Notes Here

Submit

These private notes are not visible to the tipster or recipients. The notes are only available to the users of this account found in the Users module located under the Settings menu option.

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DASHBOARD

ADDITIONAL TABS

Tab Menu



Tabs:

- ***Map*** – Pinpoints the geographical location of the tipsters device when the tip was sent in
- ***Misc.*** – Additional notes tab
- ***Query*** – Search tab
- ***Audit*** – Audit trail of every time the tip was opened and what was done